

MARY L. LINDAE, M.D.
Diseases and Surgery of the Skin
6335 N. Fresno Street, Suite 206
Fresno, California 93710-5272
(559) 432-8852

Office Policy regarding missed and rescheduled appointments

In an effort to serve all our patients and insure access to the services we provide, please be advised of the following office policy regarding missed and rescheduled appointments:

For any missed, cancelled, or re-scheduled appointments there will be a charge unless the office is given 24 hours prior notice. The charge will vary from \$50 to \$150 depending upon the amount of time set aside for your particular appointment. You will be reminded of this policy and advised of the amount when the office calls to confirm your appointment.

Monday appointments need to be cancelled during normal business hours by Friday prior to your appointment time in order to avoid the missed appointment charge.

Thank you for helping our office run smoothly and efficiently for all our patients.

Your signature below affirms that you have read and understand this policy.

(Signature)

(Date)